Volume XIII, Issue 3

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**RKS CHAP** 

### We're on the Web! OzarksAGA.org

November



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See Page 3 for information on our September Meeting! Message from the President

I'm not sure why, but I force myself to read "classics." Whenever I read a classic book, I try not to learn anything about it before I start. I don't want my interpretation of the book to be



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swayed by someone else's analysis Currently I am reading <u>The</u> <u>Sound and the Fury</u> by William Faulkner, and I hate to admit it, but after reading about 60 pages I still had no clue what was happening in the story. So I broke my rule and I googled "what in the world is going on in The Sound and the Fury?" Now I have an idea and I think I can tackle the rest of the book.

The moral of my story about my apparent poor reading comprehension skills is that sometimes we just need to ask for help to understand something. As members of AGA we have a great network of smart governmental accounting professionals. Consider contacting a member of our chapter the next time you come across an issue at work that you don't understand. Collectively we have a ton of knowledge. I have contacted other members on numerous occasions already. Sometimes I get a lot of help, other times I get a little. But I've always received some tidbit information that I didn't have before.

Wayland Mueller

#### **Chapter Executive Committee**

Chapter President Wayland Mueller wemueller@spsmail.org Ph: 417-523-0679

> President-Elect Vacant

Secretary Jody Vernon jvernon@springfieldmo.gov Ph: 417-864-1616

Treasurer Justin Dement idement@springfieldmo.gov Ph: 417-864-1885

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Communications Chair Brandie Fisher bfisher@springfieldmo.gov Ph: 417-864-1852

Community Services Chair Linda Charles <u>Icharles@springfieldmo.gov</u> Ph: 417-864-1864

Early Careers Chair Julie Ravenscraft Julieravenscraft@missouristate.edu Ph: 417-836-5025

> Website Teresa Allen, CGFM tallen@springfieldmo.gov Ph: 417-864-1631

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## CGFM News

### What is the CGFM?



The Mark of Excellence for Government Financial Professionals

CGFM is a professional certification recognizing the unique skills and special knowledge required of today's government financial managers. It covers governmental accounting, auditing, financial reporting, internal controls and budgeting at the federal, state and local levels.

### Interested in the CGFM Certification?

#### You will need to study for the exams!

The Ozarks AGA has a set of current study guides available for checkout—one book at a time for 2 months at a time. They are in three separate three-ring binders – one for each section.

If you are interested in borrowing one of the study guides, would like to participate in a study group, or have questions about the CGFM program, please notify Tina McManus at <u>tinamcmanus@missouristate.edu</u> and she will answer any questions you have, or arrange for you to check it out when it becomes available.

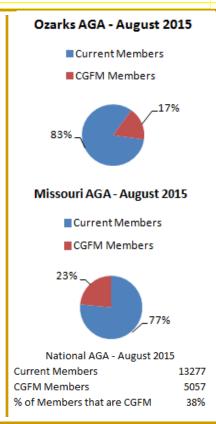
One of the benefits of being a member of our Ozarks Chapter is that we will reimburse you for the successful passing of the CGFM exam in its entirety. Also—members receive a \$29 discount off the price of the application fee!

# CGFM FAQ: What is the Education Requirement for the CGFM?

A: You must have a bachelor's degree from an accredited college or university. See the education requirement on the <u>AGA website</u> for additional information.

CGFM FAQ: I don't have a bachelor's degree what do I do?

A: The bachelor's degree requirement is not waived. Please see the education requirement if you are within one year of graduating with a bachelor's degree.



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National/Regional Training Opportunities	$\begin{array}{c} & & & & & & & & & & & & & & & & & & &$
AGA Events & Conferences AGA Web Conference One Thing A Leader Must Do November 18th, 2015 2:00-3:00 ET 1 CPE—Complementary!	<ul> <li>★ November 18th, 2015</li> <li>★ The Affordable Care Act: Burdens of Compliance</li> <li>★ Members: \$10, Non-Members \$15</li> <li>★ Cooper Tennis Complex</li> <li>★ 2331 E Pythian, Springfield MO</li> </ul>
<b>Ethics in the Workplace</b> December 2, 2015 2:00-3:50 ET 2 CPE	$\begin{array}{c} & & \\ & \\ & \\ & \\ & \\ & \\ & \\ & \\ & \\ $

Future Ozarks Chapter Professional Development						
Month	Year	Date	Topic/Speaker	Community Service		
November	2015	19th	ACA Burdens of Compliance	Socks for Seniors		
December	2015	11th	Holiday Luncheon	Socks for Seniors		
January	2016	21st	Forensic Accounting	Tax Clinic		
February	2016	18th	State Auditors Office	Relay for Life		

### **Community Service Opportunities**

This year's community service efforts will be focused on the Relay for Life campaign that will conclude with the Relay event in May. We are planning bake sales, raffles, silent auctions, and other fun events for the monthly meetings, with a goal of being able to make a meaningful contribution to the American Cancer Society in May at the Springfield Relay for Life. We will also be participating in a few other special community service projects throughout the year—like the low income tax clinic. Stay tuned—it should be a fun year!

### November/December Community Service Project

In December, Ozarks AGA will be taking socks to an area nursing home as our community service project—Please bring your sock donation to our November and December meetings! If you would like to participate in the delivery, please let someone on the CEC know!



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Association of Government Accountants Ozarks Chapter Fiscal Year 2016 July 1, 2015 Through June 30, 2016

Revenues:	FY16 Budget Revenue	FY16 Actual Revenue	September 2015 Revenue
Chapter Dues	410.00	134.60	-
Monthly meetings	1,200.00	305.00	305.00
Seminars:	-		
Fall Seminar	4,000.00	440.00	440.00
Fall Seminar Sponsorships	1,000.00	-	-
Spring Membership Seminar	10,200.00	-	-
Spring Seminar Sponsorships	1,500.00	-	-
Other Revenues:			
Recruiting stipend from National AGA	164.00	-	-
Charity Fundraisers	-	31.00	31.00
Membership Appreciation Night(s)	-	96.00	-
Miscellaneous Revenue	-	-	-
Interest	5.00	1.51	0.49
Total Revenues	\$ 18,479.00	\$ 1,008.11	\$ 776.49
	FY16 Budget	FY16 Actual	September 2015
Expenses:	Expense	Expense	Expense
Monthly Meeting Expenses:	1,050.00	271.65	271.65
Seminar Expenses:			
Fall Seminar	3,000.00	-	-
Spring Membership Seminar-Expenses	4,900.00	-	-
Spring Membership Seminar-Dues	5,400.00	-	-
Community Service Expense	500.00	-	-
Scholarships:			
Educational (Post Secondary Ed) Scholarsh	1,500.00	-	-
CGFM (Member) scholarships	400.00	-	-
PDC (CEC)Travel Stipend	1,750.00	-	-
Membership Drive Expense	164.00	-	-
Membership Appreciation Night(s)	1,000.00	148.00	-
Replenish speaker gifts	375.00	28.46	28.46
Miscellaneous Expense	-	335.25	-
Total Expenses	\$ 20,039.00	\$ 783.36	\$ 300.11
Change in Fund Balance:	Projected	Actual	Actual
Beginning	10,075.39	10,075.39	9,823.76
Revenue	18,479.00	1,008.11	776.49
Expenses	(20,039.00)	(783.36)	(300.11)
Net Change	(1,560.00)	224.75	476.38
Ending	\$ 8,515.39	\$10,300.14	\$ 10,300.14

AGA - Your Best Connection for Quality, Affordable Continuing Education

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#### **CEC** Minutes

#### Date CEC Meeting Minutes

#### October 29, 2015

12:00pm - 1st floor conference room - Busch Municipal Building, 840 Boonville

#### Attendance:

Teresa Allen, Linda Charles, Justin Dement, Greg Drake, Rachel McGinnis, Tina McManus, Wayland Mueller, Julie Ravenscraft, and Jody Vernon

#### Secretary – Jody Vernon:

The minutes of the October 1, 2015 CEC meeting were approved with no changes.

(Motion: Teresa Allen; Second: Rachel McGinnis)

#### Treasurer – Justin Dement:

The cost of the fall seminar was lower than budgeted due to the venue change.

The Treasurer's report for October was presented and approved.

(Motion: Tina McManus; Second: Teresa Allen)

#### Accountability – Jamie Rouch:

No report.

#### Education – Maryjo Kerringer and Rachel McGinnis:

Forty-five attended the fall seminar.

The main complaint was the volume of the speakers. Other comments about the venue were mostly positive.

Rachel will tally the survey results.

- The November meeting will be held on Wednesday, November 18. Jim Ashley with BKD will speak on payroll topics including the latest Affordable Care Act developments.
- Teresa will contact the speaker to request a change in time to 11:30am to accommodate those members who want to participate in the complimentary AGA webinar at 1:00pm.

The NASBA certification was discussed. Due to the requirements involved, it does not appear feasible for our chapter. If an additional push is made by national or regional AGA, we will revisit the topic.

#### CGFM – Tina McManus:

Tina will check on the number of CGFM candidates in our area.

Providing local CGFM training for those sitting for the exam was discussed; however, it was determined to be too costly.

#### Communication – Brandie Fisher:

The deadline for newsletter submissions is 11/5 at noon.

Jamie Rouch will be the spotlight member for November. Teresa and Rachel volunteered for the next two months.

#### Community Service – Linda Charles:

The coffee bean contest raised \$62 for the Relay for Life campaign.

The November and December project will be collecting socks for the elderly.

Linda will get more information on the property tax credit event.

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### **CEC** Minutes

#### Early Career – Julie Ravenscraft:

The number of students attending the fall seminar will be counted toward the quarterly chapter recognition points.

#### <u> Membership – Greg Drake:</u>

Four new members attended the fall seminar.

Greg will submit their names to Brandie for inclusion in the newsletter.

#### Old Business – Wayland Mueller:

- Tina, Teresa, and Wayland are working on the chapter bylaws and conforming them to the national bylaws. After the CEC approves the bylaws, they will go to Mark Runyan with regional AGA for approval, then back to the CEC for any final changes, and finally to the members for a vote.
- Wayland has been working on the tax-exempt status/990 issue. In order to complete the process, our chapter must files articles of incorporation, adopt bylaws, request tax-exempt status, and file 990-N forms for FY08-FY15.
- The IRS records show our fiscal year end as March 31 instead of June 30. The CEC voted to change the year-end to March 31 to match the IRS record and national AGA's year-end.

(Motion: Teresa Allen; Second: Greg Drake)

Teresa will update the chapter website before the articles of incorporation are filed.

#### New Business – Wayland Mueller:

Teresa is submitting an application for the Regional Vice President-Elect position. If selected, this will be a three year commitment.

The chapter's policies and procedures manual is referenced in the bylaws and will be reviewed after the bylaws are completed.

Wayland is looking into the cost of directors and officers liability insurance.

Depending on the IRS fines incurred for the years the 990-N forms were not filed, the student scholarship budget may need to be cut. The CEC will discuss the issue once the IRS situation is resolved.

#### Next CEC meeting: December 3 at 12:00pm

Meeting adjourned.

# **Ozarks AGA Member Spotlight**



Teresa Allen Ozarks AGA Website City of Springfield What do you do, and how long have you been doing it? I am a Financial Analyst in the Budget and Evaluation Division of the Finance Department for the City of Springfield. I've been with the Finance Department for 5 years, after spending 14 years in the Parks Department.

What was your first job in government finance? Accounting Clerk II with the Springfield-Greene County Park Board

How do you stay current? Ozarks AGA of Course—rah, rah!

What is your favorite quote? Always make new mistakes.

**Famous Last Words:** Don't complain about getting old, there is only one alternative.



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### **Ozarks Chapter News**

 $\checkmark$ ☆ ☆ Local Ozarks AGA Chapter News! ☆ ☆ ☆  $\frac{1}{2}$ ☆ ☆ ☆ Welcome New Members! ☆ ☆ ☆ ☆ Lacey Hart—Christian County \$  $\overset{\frown}{\leftarrow}$ ☆ Dawn McIntyre—Missouri State ☆ Janet Price—Greene County ☆ ☆ Julie Vaughan—Missouri State  $\overleftrightarrow \Leftrightarrow \Leftrightarrow \Leftrightarrow \bigstar \Leftrightarrow$ Don't miss our annual Holiday Member Luncheon! This year, to avoid the holiday restaurant rush, we will be having our luncheon at 425 Downtown. Lunch will be  $\checkmark$ buffet style (like the Fall Seminar) and we will be playing a white elephant game, so clean our your gift closet for that perfect Ozarks AGA white elephant gift!  $\frac{1}{2}$ Where: 425 Downtown  $\checkmark$ ☆ When: December 11 @11:30 ☆ ☆ \$5 for anyone! ☆ ☆  $\checkmark$ ☆ Accounting Career Ozarks AGA website is back up and running Opportunities in the and up to date. Ozarks Visit us at: <u>www.ozarksaga.org</u> City of Springfield Visit National at: www.agacgfm.org Accounting Technician The Ozarks Ledger is a publication of the Ozarks Chapter Do you have a position you would like to advertise of The Association of Government Accountants with our local AGA Chapter? Email Brandie to **Brandie Fisher, Editor** have your listing sent to our membership. Deadline for articles: 30th of each month Send articles to: bfisher@springfieldmo.gov

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