



# The Ozarks Ledger



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## From Tammy's Desk

I hope this note finds you well. Do not worry, event plannings are in progress...

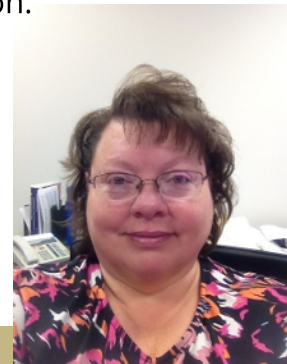
We are getting ready for the virtual Fall Professional Development Training on November 16, 2021. If you have a topic you would like to hear about, let me know by email. We are working on the coordination of this virtual event and expect a great turn out.

We are also working on a "Let's Do Lunch" - Networking Event in December 2021. This will be an in-person event, where we can just reconnect and chat with other members. More information will follow.

Please email me with any training ideas or questions. We look forward to seeing you soon.

With best regards,

Tammy Beeman, CGFM



## Ozark Chapter Events

October Meeting - TBD  
Virtual Fall Seminar - 11/16/21  
December Meeting - TBD  
January Meeting - TBD  
February Meeting - TBD  
Spring Seminar - TBD  
April Meeting - TBD  
May Meeting - TBD  
June Meeting - TBD

## National Events

Virtual Event - 9/21/21 - 9/22/21

- Internal Control & Fraud Prevention Training

Webinar - 10/6/21

- Internal Control/Improper Payments

Tech Thursday - 10/7/21

- Cybersecurity - Protecting Payments for Everyone, Everywhere

Webinar - 11/3/21

- Ethics

Webinar - 12/15/21

- Performance Management

Webinar - 1/12/22

- Uniform Guidance

Webinar - 2/2/22

- GASB Update

Visit **AGA Events Calendar** for more Chapter and National Events!



## Save the Date!

Virtual Fall Seminar  
November 16, 2021  
8 CPE Hours

### Tentative Agenda:

Steve Avry, MO High School Football Hall of Fame - Leadership

Jacob McClanahan - Cybersecurity

Steve Wyatt - Economic Update

Wendee Peres - TBD

Kim Church - Excel

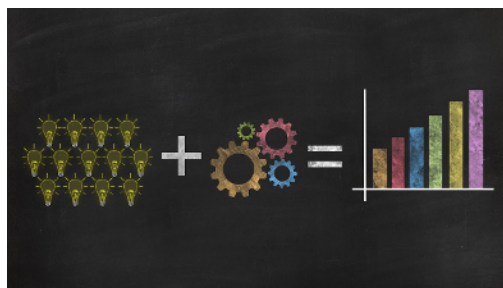
Kim Church - The Future Accountant/Accountant Assessment

\*If you have any suggestions on topics or speakers, please contact Eric Biring.

Please visit [AGA Ozarks - Monthly Meeting Minutes](#) to review the monthly CEC Chair Meeting Minutes.

# VOLUNTEER

## Chapter Executive Committee



The Ozarks Chapter is looking for the following Chapter Executive Committee Chair Members. If you are interested or know someone who would be great at either of these roles, please contact us!

### President -Elect

The chapter president-elect assists the chapter president to prepare for their year as chapter president. If the Chapter President's position becomes vacant, the President-Elect discharges the responsibilities of the office of the President until the expiration of the President's term or until the election of a Chapter President to complete the term.

The President-Elect duties include:

- participating in AGA's annual volunteer leader

training (Lead!).

- assisting the chapter president and other officers and board members in carrying out their duties.
- accept assigned specific functions from the chapter president, such as coordination of the ACE Awards information.
- chair the Leadership Development Committee to provide direction in selecting officers and directors for the next year.

### Education - Co-Chair

The education co-chair serves as the education committee chair and coordinates high quality educational events for chapter members and other government financial management professionals.

The Education - Co-Chair duties include:

- Coordinating the outreach efforts for speakers and topics.
- Developing and executing chapter seminars, trainings, workshops and conferences.

### Random Fun Facts:

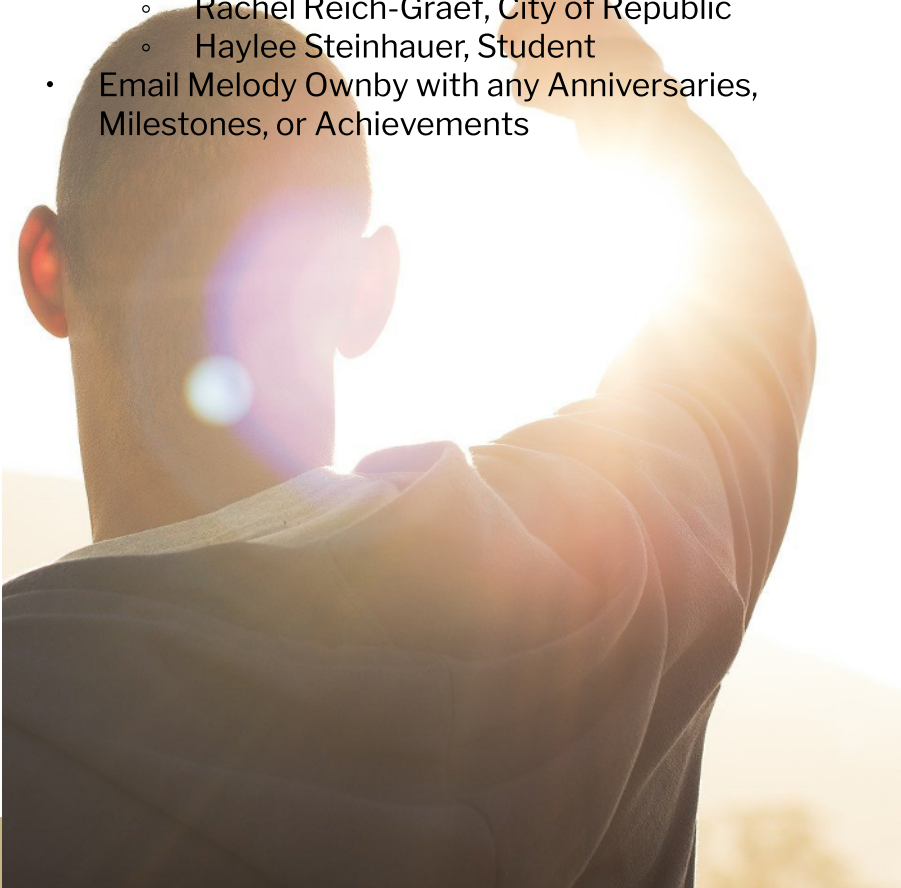
**The total number of attendees who visited the Missouri State Parks in 2020 increased by 14.43% from 2019.**

**- Missouri State Park Attendance for January - December 2020**



## Anniversaries, Milestones & Achievements

- September Anniversaries
  - Teresa Allen, City of Springfield
  - Pamela Allison, Missouri State Auditor's Office
  - Kelly Dalton, Missouri State University
  - Jenni Hilton, Student
  - David Holtmann, City of Springfield
  - Rachel Reich-Graef, City of Republic
  - Haylee Steinhauer, Student
- Email Melody Ownby with any Anniversaries, Milestones, or Achievements



## Job Opportunities

- Drury University
  - University Controller
- OTC
  - Grant Accountant
- Jordan Valley Community Health Center
  - Senior Accountant
- Missouri State University
  - Accountant
  - Accounting Specialist
- City of Strafford
  - Finance Director
- City of Neosho
  - Director of Finance
- Email Melody Ownby with any governmental accounting opportunities in the Ozarks

## Volunteer Opportunities

- City of Springfield
  - Citizens' Tax Oversight Committee
- **AGA Mentoring Program**
- Email Melody Ownby with any volunteer opportunities in the Ozarks

# Citizens Tax Oversight Committee

## City of Springfield



### Description:

Review and monitor the collection of the 1/4-cent Capital Improvements Sales Tax revenues, the 1/8-cent Transportation Sales Tax revenues, the 3/4-cent Police and Fire Fighters Pension Fund Sales Tax revenues, the Hotel/Motel Tax revenues, and the Level Property Tax revenues. In addition the committee may evaluate any proposed reduction or enhancement to pension benefits before presentation to City Council.

### Requirements:

1. Must be a resident of Springfield, MO for at least three (3) years.
2. Meetings take place at 5:30 pm on the 3rd Tuesday of February, May, August, and November.

There are currently multiple chairs available for the Citizens Tax Oversight Committee in Springfield, MO.

If you are not a resident of Springfield, MO, please feel free to pass on this information to any Springfield residents who may be interested.

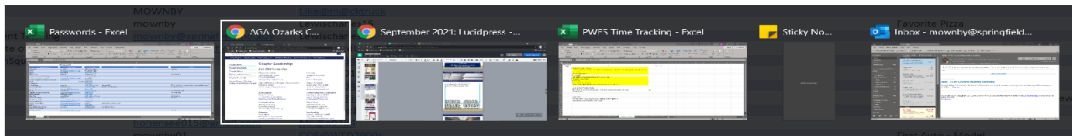
YouTube Video:

**Anti-Fraud in Action: The Fraud Risk Landscape of COVID-19**  
**Center for Audit Quality**

## Keyboard Shortcuts

*Make your day run more smoothly*

Toggle Between Multiple Open Documents/Programs:



Option 1:

Press the Alt + Tab Keys at the same time.

For this option, you will continue to hold the alt key while pressing the Tab Key until you select the appropriate document or program. Once you let go of the Tab Key it will open the selected item.

Option 2:

Press the Ctrl + Alt + Tab Keys at the same time.

For this option, you can let go of the keys then use the tab key to select your document or program. Once you have highlighted the correct item, you will press enter. This will take you to the appropriate item.



**AGA wants to partner with you.**



**GET MORE INFORMATION TODAY!**

**Contact Daphne to see how the AGA Ozarks Chapter can support you! - [dpevahouse@neoshomo.org](mailto:dpevahouse@neoshomo.org)**

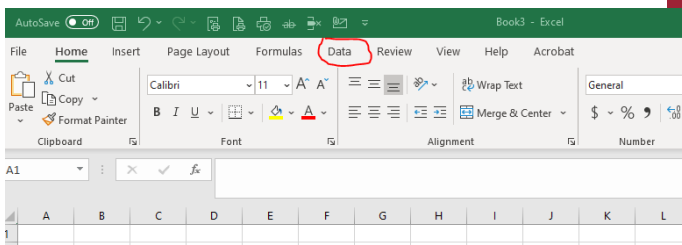
# Excel Tips & Tricks

We can all use some tips and tricks to Excel. Introducing:

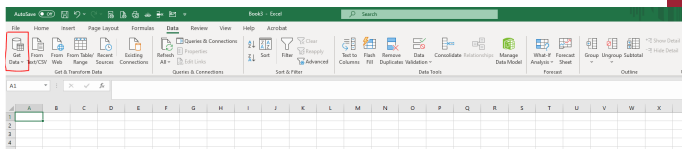
## IMPORTING PDF DOCUMENT DATA

Have you ever found data in a PDF file that you would like to copy into an Excel file. If you just copy the table and paste into an Excel spreadsheet, unfortunately, you get junk. Here is how to do it, so the data comes over correctly.

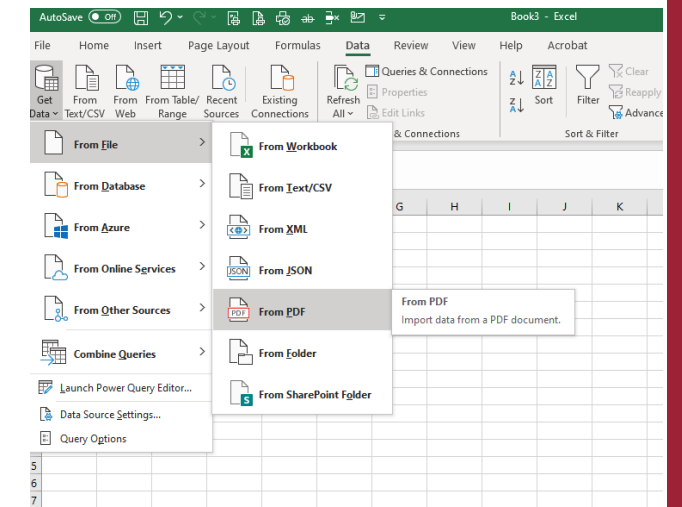
1. Select from the File menu, the Data tab



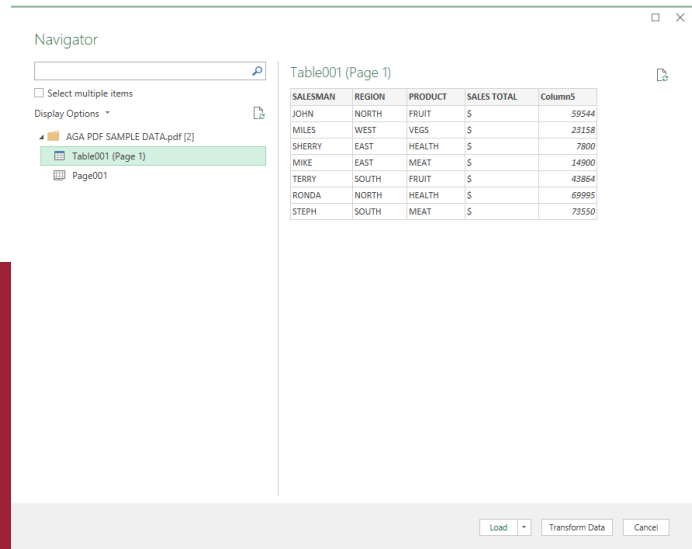
2. Select Get Data.



3. Select From File and then From PDF.



4. Select the PDF File and then a Navigation page will come up that has all of the data tables in the document . It will let you preview each one, so you can select the correct data table.



5. At this point you can select Load or Transform Data. If you Transform Data, you can select to leave columns out of the upload or rearrange the columns. I am just selecting Load. This will load into the Excel file as a Table. You can sort the table and then continue like a normal Excel file.

	A	B	C	D
1	SALESMAN	REGION	PRODUCT	TOTAL SALES
2	JOHN	NORTH	FRUIT	59544
3	MILES	WEST	VEGS	23158
4	SHERRY	EAST	HEALTH	7800
5	MIKE	EAST	MEAT	14900
6	TERRY	SOUTH	FRUIT	43864
7	RONDA	NORTH	HEALTH	69995
8	STEPH	SOUTH	MEAT	73550



# Contact Us

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PLATINUM

2021

Achievement in  
Chapter Excellence



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Ozarks Chapter  
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