



Our 2016-2017 program year is off to a fantastic start! We held our first dinner meeting on September 14th at a new location, Matchbox in Rockville. There was a lot of positive feedback about the new location. Our speaker, Matt Flick, Principal with FYRM Associates, gave a great presentation on phishing. Given the recent increase in cyber security attacks, many initiated by phishing schemes, this topic was very relevant.

We hosted a joint early careers picnic at Haines point with the DC and Northern Virginia Chapters on September 25. The weather was perfect and had a great turnout. There was catering from Famous Dave's BBQ, games and great company. Many thanks to our Early Careers Directors Erica Williams and Dhiren Patel for planning a great event! Please join us on October 12th for our next dinner meeting at Matchbox in Rockville. Jeff Steinhoff with the KPMG Government Institute will give a presentation.

Our chapter leaders are busy planning out additional events for this year. One key effort that we're busy planning is our winter and spring workshops. If you have ideas for topics that should be covered, please let us know. Contact Carol Boothe and Yehuda Schmidt, our education co-chairs, by emailing them at [education@marylandaga.com](mailto:education@marylandaga.com). Keep checking the events tab on our website ([www.marylandaga.com](http://www.marylandaga.com)), and you can see all of the upcoming events, including dinner meetings, workshops, webinars, community service programs, and early careers events. More events are added every week, so check back often. Also, check us out on Facebook for updates as well! #AGAMoCoPG

It's important to me that this chapter meets all of your needs. If you have comments to share or would like to learn more about how to get involved, please don't hesitate to contact me at [president@marylandaga.com](mailto:president@marylandaga.com).

I can't wait to see you at one of our many upcoming events!

Corinne Dougherty, CPA, CGFM, PMP  
Chapter President

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## Chapter News

Welcome to the October edition of the Montgomery/Prince George's County Chapter newsletter for the 2016—2017 program year! This year, we will be introducing a number of new features and Chapter programs in this and future issues, including:

- A Member Benefits section, which will include a listing of the discounts, sponsored events, scholarships, and free CPE that is available to you as AGA and Chapter members.
- Expansion of the Technical Updates Corner, to include summaries of recent FASAB, FASB, GASB, GAO, and OMB Updates.
- See the Chapter Calendar on p.3 and the National Events section on p. 6, which include listings of the next month's events to give you more advance notice of upcoming events.
- Inclusion of our Chapter financial statements and Board Meeting Minutes, starting with this issue of the newsletter.
- A monthly contest or trivia question (see below), in which the winners will receive a complimentary pass to a monthly Chapter dinner meeting of their choice.
- Expanded social media— please visit us on Facebook @[AGA Montgomery/Prince George's Country Chapter](#).

If there are any features or content that you would like to see in the newsletter, please contact me at [newsletter@marylandaga.com](mailto:newsletter@marylandaga.com).

- Michelle Merritt, Newsletter Editor

## Chapter Trivia Contest

### September Trivia Question

In what year was the AGA founded and what was the organization's original name?

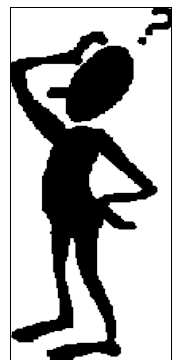
Answer: The AGA was founded as the Federal Government Accountants Association (FGAA) by Robert W. King and a group of federal government accountants on Sept. 14, 1950. AGA expanded in 1975 to include state and local government finance professionals. At that time, the organization's name was changed to the Association of Government Accountants (AGA).

### October Trivia Question:

What requirements must applicants meet to earn the CGFM designation?

Rules:

- Winners will receive a complimentary pass to a monthly Montgomery/Prince George's County Chapter dinner meeting of their choice for the 2016—2017 program year (September 2016—May 2017).
- Please submit responses to [newsletter@marylandaga.com](mailto:newsletter@marylandaga.com) by the first of each month. Please submit all responses with a subject header of "Trivia Contest" and include your name, e-mail address, and phone number.
- Winners will be selected at random from all correct responses received and will be chosen on the first of each month. If no correct responses are received, the winner will be selected at random from all responses received for that month.
- Answers will be provided in the following monthly edition of the newsletter.



## Upcoming Chapter Events

### October 12| October Dinner Meeting (1 CPE)

Come out and learn about the AGA and network with other members. Guests are encouraged.

**Note:** The location of our monthly dinner meetings has changed. This month's meeting will be held at the Matchbox restaurant in Rockville, MD.

**Presentation:** Jeff Steinhoff, Managing Director at KPMG, will present "Navigating Uncertainty Through ERM: A Practical Approach to Implementing OMB Circular A-123."

**Time:** Reception 6:00—6:30PM, Dinner 6:30—8:00 PM

**Location:** Matchbox restaurant, 1699 Rockville Pike, Rockville, MD 20852

**Cost:** \$35 per person for non-government employees, \$20 for state, local, and federal government employees. and \$15 for students (credit card payment required).

**Registration:** <http://www.marylandaga.com/events/meetings.cfm>.

### October 12| \*FREE\* AGA Audio Conference: "Cybersecurity—The New Norm." (2 CPEs)

*Sponsored for our chapter's members by corporate partners CliftonLarson Allen LLP*

**Time:** 2:00—3:50 PM

**Location:** CliftonLarsonAllen, 11710 Beltsville Drive, Ste. 300, Calverton, MD 20705

**RSVP:** Contact Katrina Lynch @ [Katrina.Lynch@claconnect.com](mailto:Katrina.Lynch@claconnect.com) or 301-931-2050.

### November 15-17| Charleston, WV CGFM Training (up to 24 CPEs)

**Please join the Charleston Chapter of AGA for a three-day training opportunity. See p. 7 for additional details.**

**Location:** Charleston Civic Center, 200 Civic Center Drive, Charleston, WV 25301

**Cost:** \$600 per person, \$50 discounts available for each of the following—AGA Members, Charleston WV Chapter Members, and for any Department or Agency which registers more than 10 participants.

**Registration:** <http://www.marylandaga.com/cgfm/documents/CGFMClass2Invitationregistration.doc>

### November 15| November Dinner Meeting (1 CPE)

**Please join us for a joint event with the Northern Virginia Chapter**

**Presentation:** TBD

**Time:** 6:30—8:30 PM, Reception 6:00—6:30PM

**Location:** Westin Hotel, 801 N. Glebe Rd., Arlington, VA 22203

**Cost:** \$35 per person for non-government employees, \$20 for state, local, and federal government employees. and \$15 for students (credit card payment required).

**Registration:** <http://www.marylandaga.com/events/meetings.cfm>.

### November 16| \*FREE\* AGA Audio Conference: "Tools and Strategies for Fighting Fraud." (2 CPEs)

*Sponsored for our chapter's members by corporate partners CliftonLarsonAllen LLP*

**Time:** 2:00—3:50 PM

**Location:** CliftonLarsonAllen, 11710 Beltsville Drive, Ste. 300, Calverton, MD 20705

**RSVP:** Contact Katrina Lynch @ [Katrina.Lynch@claconnect.com](mailto:Katrina.Lynch@claconnect.com) or 301-931-2050.

October 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5
November 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	6	7	8	9	10

## Chapter Event Retrospective



The Montgomery/Prince George's County Chapter hosted a joint Early Careers picnic at Haines point with the DC and Northern Virginia Chapters on September 25, with catering from Famous Dave's BBQ, games, and a great turnout.



Left: MPGC President Corinne Dougherty, MPGC Secretary Mat Wenzel, and MPGC Meetings Co-Director Howie Simanoff talk with September dinner meeting guest speaker Matt Flick before his presentation on Phishing and Cybersecurity.

Right: MPGC AGA members attended the September dinner meeting at the Matchbox restaurant in Rockville, MD on September 14th.

## CGFM

### WHAT IS CGFM?

Certified Government Financial Manager® (CGFM®) is a professional certification recognizing the unique skills and special knowledge required of today's government financial managers. It covers governmental accounting, auditing, financial reporting, internal controls and budgeting at the federal, state and local levels.

To earn the CGFM, individuals must apply for the CGFM program and meet the following requirements:

**Ethics** — read and agree to abide by AGA's Code of Ethics

**Education** — have a bachelor's degree from an accredited college or university

**Examinations** — pass three comprehensive CGFM examinations

**Experience** — have at least two years of professional-level experience in government financial management

**CGFM Examination:** Applicants must take and pass three comprehensive examinations to become a CGFM:

- **Course 1:** Governmental Environment
- **Course 2:** Governmental Accounting, Financial Reporting and Budgeting
- **Course 3:** Governmental Financial Management and Control

Visit the [AGA National CGFM website](https://www.agacgfm.org/CGFM-Certification/About-CGFM.aspx) at <https://www.agacgfm.org/CGFM-Certification/About-CGFM.aspx> for more details.

**If you are considering taking the CGFM exams in 2016, why not sign up for AGA's Intensive Review Course with CGFM examinations included – it's a great opportunity to review the course material with a knowledgeable instructor and complete your CGFM!**

**The Intensive Review Course (IRC), offering up to 18 CPEs, will be held in Charleston, WV on November 15-17, 2016. The class will run 8 a.m. – 5 p.m. both days. The cost of the course for qualified participants is as follows:**

\$550 for AGA members, with additional \$50 discounts available for Charleston, WV Chapter members and for Departments and Agencies registering 10 or more participants.

\$600 for non-members

### **Not yet a CGFM or do you know someone who wants to earn their CGFM?**

Consider reaching out to colleagues who are not members but may be interested in certification. This may be a good opportunity to re-engage members with a CGFM study group!

Details on the program are available here: [www.agacgfm.org/cgfm/springpromo2015](http://www.agacgfm.org/cgfm/springpromo2015)

Questions about CGFM? Contact: [agacgfm@agacgfm.org](mailto:agacgfm@agacgfm.org)

• Additional information related to the CGFM, including (1) Reasons to become certified, (2) How to apply, (3) Testing locations, and (4) CGFM Proclamations, can be found on the Maryland AGA website at <http://www.marylandaga.com/cgfm/index.cfm>. For additional questions or information about the CGFM, please contact Montgomery/Prince George's County CGFM Director Gabrielle Chapman at [cgfm@marylandaga.com](mailto:cgfm@marylandaga.com) or [gabriellechapman@kpmg.com](mailto:gabriellechapman@kpmg.com).

## Membership

Membership in AGA has many **benefits**, including education and networking opportunities, awards and scholarship programs, discounts for training, exclusive CPE opportunities, and access to our **resources**, some of which are offered at no charge or at a discounted rate for members. Members join a local **chapter**, through which they gain additional networking, leadership and education experiences.

### Membership Benefits—Local Chapters:

- **FREE\* AGA Audio Conferences and Webinars**—2 CPEs for participation in each sponsored audio conference
- **Monthly Dinner Meetings**
- **Workshops** featuring relevant and timely topics such as Cyber Security, FASAB Updates, Internal Control Requirements, and Ethics.
- **Networking Opportunities** and **Member gatherings** such as happy hours and sporting events.

### Membership Benefits—AGA National:

- **Community**—Networking through 100 AGA Chapters, Member and Vendor Directories, Leadership and Volunteer Opportunities, Awards and Scholarships
- **Professional Development, Training, and Career Resources**—complimentary webinars, discounted online CPE courses, member rates for national training events, discounted CGFM renewal fees, group training courses, Online Job Bank.
- **Research and Publications**—subscription to the *Journal of Government Financial Management* and the Topics weekly newsletter, Research and Executive Reports.
- **Free Tools**, including tips to Prevent Fraud, Reduce Improper Payments, Improve Outcomes, Mitigate Risk, and Enhance Collaboration.
- **Participation in Government Initiatives**—Input to standards-setting bodies, intergovernmental partnerships, and the Citizen-Centric Reporting (CCR) program.

## New Members

The MPGC Chapter would like to welcome the following new members to our Chapter:

**Ms. Nneka Assing**

**Mrs. Holly Donley**

**Ms. Larissa Ford**

**Mr. Jason Hsu**

**Mr. Scott Ing**

**Mrs. Tracy Jackson**

**Ms. Lisa Lim**

**Ms. Jennifer Mitchell**

**Mr. Ozoemena Nnamadim**

**Mr. Brett Parris**

**Mrs. Kimberly Penn**

**Miss Jasmine Smith**

**Mr. Howard Trapps**

**Mr. Mathew Wenzel, CGFM**

## Awards and Recognition

### Awards

AGA honors members for service both to the association and to the government financial management profession. We bestow awards based on peer nomination to those who have exemplified principles of leadership, transparency and financial stewardship.

### Scholarships

AGA grants scholarships to undergraduate and graduate students pursuing finance careers in an effort to grow the government financial management community and support current and future practitioners from the beginning of their careers.

### Nominations

AGA offers a variety of **leadership** positions at the chapter, regional and national levels. Learn more about our leadership structure and how you can get involved.

### Recognition

AGA celebrates the commitment and determination shown by members reaching several **membership milestones**. Lifetime Membership is conferred to individuals who have remained paid members for at least 40 consecutive years. The commitment and determination shown by these individuals has made AGA the strong, vital organization it is today. As a token of their achievement, each of these individuals was presented with a Lifetime Member certificate. As Lifetime Members, these individuals no longer pay AGA membership or chapter dues.

Go to <https://www.agacgfm.org/Membership/Connect/Awards-Recognition.aspx> to learn more about the individual programs.

## Submit an Article to the AGA Journal

The *Journal* team seeks original content to add to and create conversation about important topics in government

**Process:** AGA's Journal Editorial Board chooses themes for issues that it believes the government financial management community will find compelling, relevant and timely. However, we solicit and accept high-quality, thoughtful articles on a wide range of government financial management topics and may publish articles that do not relate directly to the themes. The Journal will accept material that provides practical insights into any aspect of government financial management. Authors are encouraged to submit articles for review. The Journal Editorial Board is particularly interested in articles from practitioners.

- **Summer:** March 1
- **Fall:** June 1
- **Winter:** September 1
- **Spring:** December 1

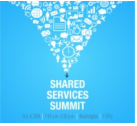
To be eligible for consideration, submitted material must be:

- no more than 2,500 words;
- original work that has not been previously published; submitted to the editor at [journal@agacgfm.org](mailto:journal@agacgfm.org);
- using endnote rather than footnote format;
- accompanied by a 50-word (or fewer) abstract and concise author biographies;
- accompanied (when applicable) by no more than four charts or graphs, which should be submitted as raw data; and
- accompanied (when applicable) by concise sidebars.

If you have any questions about the *Journal*, please contact [journal@agacgfm.org](mailto:journal@agacgfm.org).

## AGA National Events and Updates

### 2016 Shared Services Summit (up to 7 CPEs)



**October 4, 2016**  
**Ronald Reagan Building and International Trade Center, 1300 Pennsylvania Ave. NW**  
**Washington, D.C.**

The summit will bring together more than 400 individuals from across the federal CXO community (acquisition, financial, HR, IT, performance). This event will focus on shared services and sustaining progress through the presidential transition. The event is co-sponsored by AGA, ACT-IAC and the Shared Services Leadership Coalition. For more information, go to <https://www.agacgfm.org/Shared-Services-Summit.aspx>.

### CGFM Intensive Review Course (up to 18 CPEs)



**October 13—14, 2016**  
**Alexandria, VA**

Sign up for AGA’s Intensive Review Course with CGFM Examinations *included* – it’s a great opportunity to review the course material with a knowledgeable instructor and complete your CGFM!

The class will run 8 a.m. – 5 p.m. both days. The cost of the course is only \$375 for AGA Members and \$425 for Non-Members and offers up to 18 CPE hours. For additional details, go to <https://www.agacgfm.org/Certification/Candidates/Preparing-for-Exams.aspx>.

### CGFM Intensive Review Course (up to 24 CPEs)



**November 15-17, 2016**  
**Charleston, WV - Charleston Civic Center, 200 Civic Center Drive, Charleston, WV 25301**

Sign up for AGA’s Intensive Review Course with CGFM Examinations *included* – it’s a great opportunity to review the course material with a knowledgeable instructor and complete your CGFM.

The cost of the course is \$550 for AGA Members and \$600 for Non-Members and offers up to 24 CPE hours, with additional \$50 discounts if you are a member of the Charleston, WV chapter or are a Department or agency registering 10 or more participants. For additional details, go to <https://www.agacgfm.org/Certification/Candidates/Preparing-for-Exams.aspx>.

You can register at **Registration:** <http://www.marylandaga.com/cgfm/documents/CGFMClass2Invitationregistration.doc>

### 2017 Financial Systems Summit (up to 7 CPEs)



**January 13, 2017**  
**Walter E. Washington Convention Center, 801 Mt. Vernon Place NW**  
**Washington, D.C.**

The Financial Systems Summit (FSS) unites federal financial managers and private-sector executives to discuss the near-term and future prospects of federal financial management systems in a budget-constrained environment. The summit will provide new insights into the burgeoning federal financial systems modernization strategy over the coming decade — and beyond.

FSS offers live audience participation! Summit speakers will post questions and attendees can text their response allowing



## Technical Updates Corner—FASAB and GASB

### Federal Accounting Standards Advisory Board (FASAB)

#### September 26, 2016—FASAB Issues an Exposure Draft on *Leases: An Amendment of SFFAS 5, Accounting for Liabilities of the Federal Government and SFFAS 6, Accounting for Property, Plant, and Equipment*.

The Board is proposing revisions to the existing federal lease accounting standards. The proposal would provide relevant and meaningful financial information needed by federal financial statement users. The revised standard would include a comprehensive set of lease accounting standards to recognize federal lease activities in the reporting entity's general purpose federal financial reports, as well as appropriate disclosures.

The Board is proposing that federal lessees recognize a lease liability and a leased asset at the beginning of the lease, unless it is an intragovernmental lease or a short term lease. A federal lessor would recognize a lease receivable and deferred revenue, unless it is an intragovernmental lease or a short-term lease.

The proposal also provides recognition, measurement, and disclosure requirements for intragovernmental leases. An intragovernmental lease is a contract or agreement that conveys the right to use an asset (the underlying asset) for a period of time in exchange for consideration occurring within a consolidation entity or between two or more consolidation entities as defined under SFFAS 47, Reporting Entity.

The Board requests comments on the exposure draft by **January 6, 2017**, and encourages respondents to provide responses to all of the questions raised and the reasons for their positions. The exposure draft and the specific questions raised are available at the FASAB website in PDF and Word format, respectively (<http://www.fasab.gov/documents-for-comment/>).

#### September 29, 2016—FASAB Issues an Exposure Draft of a Concepts Statement on Federal Financial Reporting

FASAB is seeking input on an exposure draft (ED) of a Statement of Federal Financial Accounting Concepts entitled Federal Financial Reporting. The ED provides concepts to assist the Board in developing reporting models for the government-wide and component reporting entities and provides a platform for addressing current and evolving federal financial reporting needs.

The federal government and its component reporting entities are making an immense body of data and information available to the public. Based on the Board's research, due to this increased access to information, users of federal financial information need to better understand the relationship between information required by generally accepted accounting principles (GAAP) and other reported information. Users also need to better understand: the relationship among the types of information GAAP requires, such as budget, cost, and performance information, and the relationship between GAAP-based information presented by the government-wide reporting entity and component reporting entities. "The identification and explanation of concepts provides a platform that will enhance the Board's deliberations on the types of information that should be presented to inform users of the government's operating performance, stewardship, and budgetary integrity," according to Chairman Showalter.

FASAB encourages respondents to provide the reasons for their positions. The Board requests comments on the ED by **January 6, 2017**. The ED and the specific questions raised are available in PDF and Word format at the FASAB website: <http://www.fasab.gov/documents-for-comment/>.

### Governmental Accounting Standards Board (GASB)

#### Norwalk, CT, September 26, 2016—Exposure Draft, Omnibus 201X

The Governmental Accounting Standards Board (GASB) has proposed guidance to address a diverse set of accounting and financial reporting issues identified during the implementation and application of certain GASB pronouncements.

The issues covered by the [Exposure Draft](#), Omnibus 201X, include:

Blending a component unit in circumstances in which the primary government is a business-type activity currently reporting a single column for financial statement presentation

- Reporting goodwill and "negative" goodwill
- Classifying real estate held for both operations and investment purposes by insurance entities
- Measuring certain money market investments and participating interest-earning investment contracts at amortized cost
- Timing of the measurement of pension and other postemployment benefits (OPEB) liabilities and related expenditures recognized in financial statements prepared using the current financial resources measurement focus
- Recognizing on-behalf payments for pensions or OPEB in employer financial statements
- Presenting payroll-related measures in required supplementary information for purposes of reporting by OPEB plans and employers that provide OPEB
- Classifying employer-paid member contributions for OPEB
- Accounting for and reporting OPEB provided through certain multiple-employer defined benefit OPEB plans, and
- Simplifications related to the alternative measurement method for OPEB.

The Exposure Draft is available on the GASB website, [www.gasb.org](http://www.gasb.org). Stakeholders are encouraged to review and provide comments by **November 23, 2016**.

### Office of Management and Budget (OMB)

#### Recent Revisions and Publications:

- [OMB Circular A-130](#), “Managing Federal Information as a Strategic Resource” (7/28/2016 )
- [OMB Circular A-136](#), Financial Reporting Requirements - Revised (10/7/2016)
- [OMB Bulletin No. 15-02](#), Audit Requirements for Federal Financial Statements (August 4, 2015)
- [OMB Bulletin No. 16-01](#), Apportionment of the Continuing Resolution(s) for Fiscal Year 2017

#### Memoranda:

- [M-16-22](#), Guidance on Awards for SES and SL/ST employees for Fiscal Year 2017 (August 12, 2016)
- [M-16-21](#), Federal Source Code Policy: Achieving Efficiency, Transparency, and Innovation through Reusable and Open Source Software (August 8, 2016)
- [M-16-20](#), Category Management Policy 16-3: Improving the Acquisition and Management of Common Information Technology: Mobile Devices and Services (August 4, 2016)
- [M-16-19](#), Data Center Optimization Initiative (DCOI) (August 1, 2016)
- [M-16-18](#), Financial and Performance Reporting on Undisbursed Balances in Expired Grant Accounts (July 15, 2016)
- [M-16-17](#), OMB Circular No. A-123, Management’s Responsibility for Enterprise Risk Management and Internal Control (July 15, 2016)

### U. S. Government Accountability Office (GAO)

#### **OCTOBER 7—Emergency Communications:** Improved Procurement of Land Mobile Radios Could Enhance Interoperability and Cut Costs, GAO-17-12:

Public safety personnel across the nation rely on LMR to share information and coordinate their emergency response efforts. LMR systems are intended to provide secure, reliable, mission-critical voice communications in a variety of environments, scenarios, and emergencies; however, LMR interoperability—the ability to communicate across agencies—has been a long-standing challenge at all levels of government.

GAO was asked to examine federal agencies’ LMR interoperability and procurement practices. GAO examined (1) LMR equipment used by federal agencies and the state of LMR interoperability among these agencies; (2) factors that help and hinder LMR interoperability among agencies; and (3) agencies’ LMR procurement practices. GAO surveyed civilian federal agencies, identified through their membership in the Emergency Communications Preparedness Center (57 agencies fully responded to the survey and one agency provided a partial response); reviewed Department of Homeland Security planning documents related to interoperability; and interviewed federal agency officials with responsibilities related to emergency communications and procurement of LMR equipment. GAO also reviewed OMB initiatives to improve federal procurement.

Nearly half of the agencies GAO surveyed reported using pre-approved vendors with established prices to acquire LMR equipment, mainly through contracts sponsored by the Departments of Homeland Security and the Interior. While this approach can facilitate cost savings and interoperability, many of these agencies reported purchasing equipment through multiple agreements, a practice that can reduce these benefits. About 40 percent of agencies GAO surveyed reported using sole-source procurement or independent approaches. According to the Office of Management and Budget (OMB), in general, agencies often purchase and manage items in a fragmented and inefficient manner. This approach can result in duplication of effort, which imposes significant costs on federal agencies. OMB has directed agencies to implement “category management” as an improved way to manage spending across government for commonly purchased goods and services. This approach enables the government to leverage its purchasing power and realize cost savings. However, OMB’s category management initiative does not include LMR equipment even though federal agencies spend millions of dollars annually purchasing such equipment. By including LMR equipment in OMB’s category management initiative, the government could more fully leverage its aggregate buying power to obtain the most advantageous terms and conditions for LMR procurements. OMB officials agreed that a category management approach to LMR procurement might save the government money while supporting the goal of enhanced interoperability among agencies that require it, but OMB has not examined the feasibility of applying this approach to the procurement of LMR equipment.

# MPGC Chapter Minutes

The AGA MPG Board Meeting was held on Wednesday, September 28, 2016 at 12:00pm via Conference Call. The Meeting was called to order at 12:02 PM by Corinne Dougherty.

## I. WELCOME AND OPENING REMARKS

- Corinne welcomed everyone to the meeting and turned the discussion over to Mat Wenzel, Secretary, to perform the roll call.

## II. REVIEW/VOTE ON MINUTES

- Corinne moved for a motion to approve the meeting minutes from the August 31, 2016 board meeting. Kathleen Sobieralski made a motion to approve the minutes and Yehuda Schmidt seconded the motion. The minutes were unanimously approved by the Board members.

## III. PRESENTATION OF BUDGET/WORK PLANS:

A. Membership: Natalie Samuels, Michael Smith, Helena Clemons—No updates were provided.

B. Early Careers: Erica Williams and Dhiren Patel

- Erica informed the board that the annual early careers BBQ had over 70 members, family, and friends. The chapter recruited 1 additional member.
- Erica suggested increasing the amount of time for the event next year to allow for more members to participate.
- There was a 50/50 raffle and \$90 will be donated to The Manna Food Center.
- Erica asked the team what dates were available in October to host the next event and the only conflicts identified were the AGA dinner meeting on October 12, 2016, and the CGFM intensive review course on October 13-14, 2016.

C. Programs: Jimmy Hauer and Scott Binder

- Corinne informed the board that the Amtrak OIG is no longer available for the October meeting. However, Jeff Steinhoff, KPMG managing director, will be presenting and the topic is TBD. Corinne asked the board for additional suggestions for speakers. Anu recommended Helena Sims, Director of Intergovernmental Relations at AGA.

D. Meetings: Howie Simanoff and Wilson Kayo

- Howie informed the board that overall the last dinner meeting went well, the food was great, and the topic was very interesting, but there were minor challenges related to the noise level, seating arrangement, and timing of the meals. He is discussing the challenges with Matchbox to address before the next dinner meeting.
- Corinne informed the group that we are trying to do future meetings in Prince George's County and possibly at the University of Maryland Golf Course.

E. Education: Carol Boothe and Yehuda Schmidt

- Carol informed the board that the KPMG offices were reserved for December 14, 2016 incase another space is not identified.
- **Also looking** at December 6, 7, 8, 2016 and the ethics would be a half day course. They are still looking for other topics/speakers.
- Carol informed the board that they were also looking at UMUC Shady Grove as a possible location for the event.
- Corinne suggested Jeffrey Dewitt, Chief Financial Officer for DC, as the keynote speaker for either the winter workshop or the spring workshop

F. Certification: Gabrielle Chapman

- Corinne mentioned that the intense CGFM review course will be held on October 13-14, 2016 and the test will be on October 15, 2016. The Board will reimburse 6 members who want to take it.

G. Accountability: Holly Donley and Brett Parris

- Holly informed the board that they updated and submitted the chapter's Citizen Centric Report (CCR).
- Corinne informed the group that it will be posted to our website and asked Denise to provide a link for it in the monthly email.

H. Newsletter: Michelle Merritt

- Michelle informed the board that she is finalizing the September issue and will provide to Denise, once approved, to be posted to the website.
- Michelle will pull down pictures from the early careers picnic from the google drive site and include in the issue.

I. Website: Denise Reyes

- Denise informed the board that she has created the registration form for the October dinner meeting and will send out the monthly email September 28 or 29<sup>th</sup>.
- Ozo suggested to also include the link on the Facebook page.

J. Social Media: Ozo Nnamadim

- Ozo suggested to the board including our hashtag #AGAMoCoPG in the newsletters and emails from Denise. A competition was discussed for most likes on social media.

K. Community Service: Jared Zaideman and Renwei Shi

- Corinne informed the board that at the next dinner meeting, there will be a 50/50 raffle with the proceeds going to the Manna Food Centers. She mentioned that it would be nice to have someone from the organization come and speak on its behalf and then we could present the proceeds directly to them.
- Corinne informed the board that there is a challenge from the National AGA for canned food from October 1 – November 18, 2016 to determine the most weight donated. They ask us to bring canned food goods to the October meeting and all items will be donated to food banks in the area. Anyone can reach out to Corinne, Renwei, or Jared about donating outside of the dinner.

L. Awards: Jonathan Deboer and Anu Sharma

- Jonathan informed the board that an email will be coming out soon to membership to get nominations for awards to be presented at the NLT.
- Anu informed the board that we have confirmed Doug Glenn as the guest speaker for the awards dinner in May 2017. Anu is currently looking at 3 different locations and will work with Alex on the budget to determine which of the options would work.

M. Corporate Sponsorships: Eric Rasmussen, Omar Marquez, and Kathleen Sobieralski

- Omar informed the board that he has drafted emails to be sent to former sponsors. Omar informed the board that he will be reaching out to board members about becoming individual sponsors. Omar informed the board that invoices were sent out to sponsors and 2 were received back.

N. Recognition: Jillian Manning and Isaiah Okyere

- Jillian thanked the board for submitting their points and asked if anyone still needed to submit them, to do so ASAP.
- Isaiah informed the group that we have earned 7,450 points for the Q1 submission. Our goal is 19,501.

O. Historian: Jeff Cole

- Corinne informed the board that the easiest way to submit photos is to email to the [agampgchapter@gmail.com](mailto:agampgchapter@gmail.com).

P. Special Projects: Dawn Beatty and Doreen Shute

- Corinne informed the board that Dawn will reach out to the Early Careers chairs to figure out logistics for coordinating with DC's mentoring events. Doreen is looking into a couple venues in Prince George's County for our dinner meetings.

Q. Budget/Financials: Alex Dickey and Alex Williams

- Alex Dickey informed the board that the budget was consolidated and sent out. One issue right now is a \$10k deficit and he is currently looking into ideas and suggestions for reducing the budget.
- The July 2016 financials are just about finished and hope to get out next week. There is a deadline of a couple weeks to look at the budget and get responses by Columbus Day time frame. Will monitor spending through December and January to determine if we need to reassess the budget.

IV. COMMENTS FROM REGIONAL OFFICERS: Gina Smith-Moss, our Regional Vice President—No additional comments.

## V. CLOSING COMMENTS:

Corinne called for a motion to adjourn the meeting. Alex made the motion and Jonathon seconded the motion. The meeting was adjourned at 12:50pm.

# MPGC County Financial Statements

AGA - Montgomery/Prince George's Chapter  
Year Ending June 30, 2016

	(Unaudited) Actuals - YTD as of 6/30/2016	FY Ended as of 6/30/15
<b>BALANCE SHEET</b>		
<b>ASSETS</b>		
Cash	\$ 14,160	\$ 21,165
Savings	22,406	22,394
Prepaid Website Costs	75	71
Prepaid Costs - Other	-	122
Accounts Receivable—Other	1,025	1,172
Accounts Receivable—Membership Dues Rebates	-	-
<b>TOTAL ASSETS</b>	<b>\$ 37,667</b>	<b>\$ 44,924</b>
<b>LIABILITIES</b>		
Accounts Payable—Chapter Membership Drive Award	-	\$ -
Accounts Payable—Other	1,075	1,981
Deferred Revenue	-	-
<b>TOTAL LIABILITIES</b>	<b>1,075</b>	<b>1,981</b>
<b>NET ASSETS</b>	<b>36,592</b>	<b>42,944</b>
<b>TOTAL LIAB. &amp; NET ASSETS</b>	<b>\$ 37,667</b>	<b>\$ 44,924</b>

	Actuals - YTD as of 6/30/2016	Actuals - YTD as of 6/30/2016	Budget	% Actual to Budget	FY Ended as of 6/30/15
<b>STATEMENT OF ACTIVITIES</b>					
<b>REVENUES</b>					
<b>Program Revenues</b>					
Dinner Meetings	\$ 5,285	\$ -	\$ 6,781	77.0%	\$ 5,735
Discounts for Sponsors/New Members/Fed Intern Pgm	(435)	-	(1,450)	30.0%	(530)
Dinner Raffle	-	-	-	-	-
Workshops	10,075	-	12,000	84.0%	9,008
<b>Total Program Revenues</b>	<b>14,925</b>	<b>-</b>	<b>17,331</b>	<b>86.1%</b>	<b>14,113</b>
<b>Fundraising/Member Development Revenues</b>					
Membership Dues	3,147	-	3,100	101.5%	3,085
Networking Events	-	-	555	0.0%	555
Sponsorships	15,697	500	19,000	85.2%	16,000
PDC/Leadership Chap. Shares	-	-	2,000	0.0%	2,000
Recruiting Scholarship	-	-	350	0.0%	313
Donations for NFP Organizations	-	-	-	-	-
Net Assets released from restriction - Satisfied restriction	500	(500)	-	-	-
<b>Total Fundraising/Member Development Revenues</b>	<b>19,344</b>	<b>(500)</b>	<b>25,005</b>	<b>77.4%</b>	<b>21,953</b>
Interest Income	11	-	10	112.2%	11
<b>TOTAL REVENUES</b>	<b>\$ 34,280</b>	<b>\$ -</b>	<b>\$ 43,700</b>	<b>78.4%</b>	<b>\$ 36,077</b>
<b>EXPENSES</b>					
<b>Program Expenses</b>					
Dinner Meetings	\$ 11,162	\$ -	\$ 12,410	90.0%	\$ 11,835
Speakers Gifts	150	-	175	85.7%	150
Workshop Expenses	13,311	-	9,725	136.9%	8,142
Community Service	1,723	-	3,150	54.7%	2,855
CGFM Study Guide and Other Incentives	550	-	3,450	15.9%	340
Early Careers	3,728	-	4,910	75.9%	5,031
Accountability	-	-	2,500	0.0%	2,337
Newsletter	-	-	-	-	-
Donation to other AGA chapters	-	-	-	-	-
<b>Total Program Expenses</b>	<b>30,624</b>	<b>(Unrestricted)</b>	<b>36,320</b>	<b>84.3%</b>	<b>30,700</b>
<b>Fundraising/Member Development Expenses</b>					
Membership Networking/Recruiting Events	812	-	2,200	36.9%	752
Early Careers	558	-	650	85.9%	205
Five Dinners - New Members/Sponsors	689	-	1,428	48.3%	856
Sponsorship Expenses	2,793	-	2,980	93.7%	2,419
<b>Total Fundraising/Member Development Expenses</b>	<b>4,852</b>	<b>(Temporarily Restricted)</b>	<b>7,258</b>	<b>66.9%</b>	<b>4,232</b>
<b>General &amp; Management Expenses</b>					
Awards Expenses	2,322	-	2,700	86.0%	2,676
Web Expenses	1,294	-	1,455	88.9%	1,358
Credit Card Processing Fees	1,225	-	1,500	81.7%	1,252
Board Meetings	313	-	600	1	296
Accounting Software	-	-	300	0.0%	-
Postage/Office Supplies	-	-	-	-	-
<b>Total General &amp; Management Expenses</b>	<b>5,154</b>	<b>-</b>	<b>6,255</b>	<b>82.4%</b>	<b>5,602</b>
<b>TOTAL EXPENSES</b>	<b>40,631</b>	<b>-</b>	<b>40,834</b>	<b>81.5%</b>	<b>40,535</b>
<b>NET INCR/(DECR) TO NET ASSETS</b>	<b>\$ (6,351)</b>	<b>-</b>	<b>\$ (7,488)</b>	<b>-</b>	<b>\$ (4,457)</b>
<b>BEGINNING EQUITY</b>	<b>42,944</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>47,401</b>
<b>ENDING EQUITY</b>	<b>36,592</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>42,944</b>
	Actuals - YTD as of 6/30/2016		Budget		

## Chapter Leadership

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