

**Baltimore Chapter**

**Board of Directors Meeting Agenda**

October 18, 2023

2:00 – 3:00PM

Call-in Number: 1-443-840-7262

Participant Code: 870 559 635 #

1. **Call to Order**

*Michael Klausmeier, Jamie Richardson, Kristen Schnatterly, Renee Rawlins, Sarah Cherry, Shenika Smith, JoAnn Burnett*

1. **Review and Approval of Prior Minutes**

*Motion to approve, seconded by Renee. Approved.*

1. **President’s Report**
* *Based on the September meeting, the consensus was that 4 hours was liked better than doing an 8 hour meeting.*
1. **NCC Introduction and Update**
* *No updates. Next meeting is in the beginning of November.*
1. **Treasurer Update**
* *No updates.*
1. **Committee Updates**
* **Accountability** (Amanda)
	+ *Working on the CCR. Due by the end of October.*
* **Awards** (Kristina and Angela)
	+ *No updates.*
* **Activities/Ace Reporting** (Lori)
	+ *Next pulse check on November 1, 2023.*
	+ *Uploaded the most recent roster to national.*
* **Bylaws** (Mike)
	+ *Added the director of sponsorships.*
	+ *Motion to approve, Kristen seconded. Approved.*
* **CGFM/Certifications** (Kristen and Aurelie)
	+ *No updates. Kristen normally reaches out for proclamations in January.*
* **Communications/Webmaster** (Shenika)
	+ *Shenika was provided the refund amount for the email.*
	+ *No later than the week of the 30th, Shenika will be sending out emails for our weekly posts.*
* **Community Service/Social Events** (Sarah)
	+ *November 1 or November 2 for a social gathering and doing a Happy Helpers event (normally an October event).*
	+ *Sarah can put together a flyer once a date is chosen.*
* **Education** (JoAnn, Jamila, Kelly, Johnny)
	+ *Waiting for a date for Maritime to send information to a speaker.*
* **Meetings** (Megan, Kyle)
	+ *All CPE certificates for September were set out.*
	+ *Do speakers get CPE certificates for sessions they did not complete?*
		- *This is normally discussed before the training is held and Megan can have the certificate ready if they want one.*
* **Membership** (Geoff and Masoud)
	+ *Have had new members join.*
	+ *Rick Henry, Education IG for State of Maryland.*
* **Sponsorships** (Colleen)
	+ *Perks for the Sponsorships were changed.*
		- *For example, weekly insight from the firms that can be put on our social media and free tickets for trainings.*
	+ *Invoices will be sent to the firms in the next two weeks.*
	+ *Added Guidehouse as a potential sponsor.*
	+ *Potential sponsors include: Guidehouse, E&Y, Grant Thornton, KPMG, Kearny and Company.*
* **Students/Young Professionals** (Renee)
	+ *Amanda went to Loyola to talk with students.*
	+ *We will work on setting up meet ups with students. (Johnny, Mike and Renee)*

 **VI. New Business**

* *Holiday events: Is anyone opposed to not having a holiday event?*
	+ *Look at the ACE awards to ensure we cover it another way.*
* *Do you get any invites from National for officers? -Question for Mike from Renee*
	+ *No, have not received anything for Officers.*