



Minutes for Executive Committee Meeting April 23, 2024

Name	Present Y N	Name	Present Y N	Name	Present Y N
Kelly Berger-Davis	<input checked="" type="checkbox"/> <input type="checkbox"/>	Jordan Hayes	<input checked="" type="checkbox"/> <input type="checkbox"/>	Jessica Martin	<input checked="" type="checkbox"/> <input type="checkbox"/>
Bryan Cottrill	<input checked="" type="checkbox"/> <input type="checkbox"/>	Sandy Hegarty	<input checked="" type="checkbox"/> <input type="checkbox"/>	Kevin O'Connor	<input type="checkbox"/> <input checked="" type="checkbox"/>
Richard Cunningham	<input checked="" type="checkbox"/> <input type="checkbox"/>	Erin Hill	<input checked="" type="checkbox"/> <input type="checkbox"/>	Tiffany Ridenbaugh	<input checked="" type="checkbox"/> <input type="checkbox"/>
Derek Farwick	<input checked="" type="checkbox"/> <input type="checkbox"/>	Mike Howard	<input checked="" type="checkbox"/> <input type="checkbox"/>	Isaac Ulery	<input checked="" type="checkbox"/> <input type="checkbox"/>
	<input type="checkbox"/> <input type="checkbox"/>	Tony Ielase	<input type="checkbox"/> <input checked="" type="checkbox"/>	Jason Ward	<input checked="" type="checkbox"/> <input type="checkbox"/>

Executive meeting was called to order at 11:32 a.m.

Minutes from the March 26, 2024 meeting were approved. Jessica Martin motioned for approval, Tiffany Ridenbaugh seconded.

Agenda

- Education Committee (Kevin/Rich)
 - 2024 PDT
 - Monthly Sessions
 - 5/7/24 - Cybersecurity
 - 5/8/24 & 5/9/24 – CGFM Study Guide 3 Review (see below)
 - 6/4/24 – AI Auditing Update
 - 9/10/24 – AOS Common Audit Findings
 - 12/3/24 – Transparency with the Competitive Bid Process

- Treasurer (Mike)
 - March 2024 monthly financial packet e-mailed to Board on 4/1/24 – including detailed payment & deposit report
 - 3/31/24 net asset \$55,296
 - FY 25 Budgets – distribute in May

- Chair Reports/Discussions
 - President (Rich)
 - Annual review of financials – Danny Sklenicka from Education Committee will perform
 - Prior year PDT SWAG gifts – Will provide at CGFM Study Guide 3 Review and possibly golf outing
 - Next meeting – June 24 at 2:30 p.m. at Rusty Bucket 3901 Britton Pkwy, Hilliard
 - Volunteer of the Year – nomination submitted to National AGA

 - President Elect (Erin)
 - ACE Awards - Pulse Checks – final one is due 5/1/24 – currently we have 4,000 points, so not at platinum level yet, but have some more points coming in, so likely will get Platinum.



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- Need to look into Webmaster Chair.
- LEAD April 11-13, 2024 in Baltimore, Maryland. Tiffany Ridenbaugh and Erin Hill attended – discussed:
 - *Conferences I/O* - \$300 per year through National; however, Conferences I/O rep noted it is possible to get it for just an event, but details/amount would need worked out with National if we wanted to look into this for PDT. Can be used to send CPE certificates. Can be used for attendance checks during events.
 - Corporate Partner Advisory Group – good resource to help us get additional sponsors
 - Chapters are allowed to have debit cards but not credit cards
 - Annual review should be completed by someone not on the CEC (hoping to get an example from National)
 - National will match up to \$500 each year, just need to complete a form.
 - National has set up a google drive for each chapter CentralOhioChp@agacgfm.org
 - Retention policy –
 - Lauren/Kristi to share National’s with us as a “best practice”
 - Financial records maintained 10 years
 - Non-financial/other records 5 years
 - Founding documents – indefinite retention
 - Recommend using AGA provided Google Drive and maintaining everything in electronic form

National Council of Chapters Representative (Tiffany)

- Changed from Bryan to Tiffany this month.

Accountability (Isaac)

- Will send out updated CCR and have posted.

Community Service (Jason)

- Matching donations to food bank
- Blacklick Woods Metro Park – Fri. April 26 2:00-6:00
 - Social event afterwards

Membership (Jessica)

- Member Update
 - 358 members as of 4/23 (which includes 106 which have not been renewed – non-renewals drop off at end of May), with 1 new members in April so far
 - Membership survey – briefly discussed results

Communications/Social Media (Derek)

- No Update



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Social (Bryan)

- Golf Outing May 17th at New Albany Links
- 5/7/24 Columbus Brewing Company
- July/Aug event – will depend on our financials

Newsletter (Jordan)

- 3rd quarter sent last week

Professional Certification (Erin)

- CGFM Study Guide #3 Session - May 8th and 9th

Scholarship & Awards (Tiffany)

- 11 scholarship applications received – will review

Bylaws/Sponsorship (Sandra)

- No update

Website (Tony)

- Send any updates to Tony and Lori
- Other Chapter Business/Discussion
 - Next meeting – June 24 at 2:30 p.m. at Rusty Bucket 3901 Britton Pkwy, Hilliard

Erin Hill motioned to adjourn the meeting, at 12:32 p.m., Jessica Martin seconded.

Respectfully submitted, Kelly Berger-Davis, Secretary