



Chapter Executive Council

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Meeting Minutes – August 2, 2023

Microsoft Teams

Welcome – Ms. Katie Gambill

- Welcome to the new fiscal year!

Officers for FY24 – Jordan Cochran

- Reviewed current listing of officers, board members, and CEC committee members.
- John Campbell is now retired. Brooke Neuerman will see if he still plans to be involved as a board member for this fiscal year.
- Seve Duncan had to resign as treasurer, so we will need to fill that role for this fiscal year.
- There are still some open positions on the committees. We will send out a request for volunteers and include a bit about what each committee does.

National PDT Update – Ms. Katie Gambill

- Platinum Award was accepted by Mr. Rick Davis for the chapter's efforts last fiscal year.
- The National PDT was very good and there are many opportunities for DFAS to present in the future. There were many topics discussed, such as AI, which we can consider presenting on in our events since they were so popular.

Annual Budgets – Jordan Cochran

- We want to get those approved early in the fiscal year. Budgets are due to National by a specific date, so it might be beneficial to have Clarence Hill Jr. manage that while we search for a new Treasurer.

Webinars Discussion – LaTrice Akers

- The Education committee would like to purchase all webinars for this year.
- Our chapter has considered splitting webinars with the Central Indiana chapter, but we have some that always fill up quickly, such as Ethics. This opportunity can be looked at more next year.
- In the past, webinars were streamed in person for multiple members to view together. LaTrice Akers will investigate the options for hosting webinars in this way this year.

Website Content Scrub – Ms. Katie Gambill

- The website has outdated content in several places. It needs to be updated to current. In the past, it was difficult to find people with the skills to update the website, but National might offer more help now.
- An option for communicating information could be through a Teams team. There is no perfect solution that will work for everyone, but this should work for most. Brooke Neuerman will set up a Teams team for the CEC to test this option.
- The AGA share drive location still has information. We can still submit 1030s to gain access to it.
- Ms. Katie Gambill will work with the webmaster, Vietanh Nguyen, to update elements of the website.

CEC Meeting Layout – Ms. Katie Gambill

- CEC meetings will be held on the first Wednesday of the month to hopefully prevent rescheduling.
- Deadlines for ACE awards will be incorporated into discussions to ensure we are tracking those tasks.

Around the Horn

- There are some budget items from last fiscal year that are still outstanding:
 - Membership renewal reimbursements (full or partial)
 - Last invoice unpaid for the local PDC
 - Reimbursement for National PDT per diem for chapter-funded attendees
- Brooke Neuerman is working on the Historian report and is seeking feedback to those she's contacted by August 11.