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**Chapter Executive Council**

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**June 10, 2020**

**Bridgeline 317-212-8100 PC 125864# Chair Pin \*852147#**

***Present on the line:*** *Drew Williams, Vietanh Nguyen, John Campbell, Catrina Thompson, Angi Wilson, Pam Wolff, Amy Sargent, Art Carabello, LaTrice Akers, Jayme Boruff, Mike Lynn, Meg Hart, Dan Neumann, Lora Clayborne, Dani Powers, Virginia Smith, Kim Smith, Katie Buck, Sarah Pank, Jamie Peters, Cameron Epstein (student chapter President)*

**Opening Remarks – John Campbell**

* John thanked everyone for taking the time to stay involved even with all of the changing circumstances
* We were able to keep our Platinum status, which would be a good starting ground for incoming President Ryan Busby in the coming year
* Mr. Rick Davis will be our President-Elect for the coming year, pending further discussions regarding the position

**AGA Polos**

* Final quote from Tribune Showprint in Muncie is $642, including taxes
  + We do not need a vote to approve this purchase, since it is less than 10% of our budget
  + It was decided at previous meetings that the best route would be to make the purchase prior to June 30 so that this would be included in the budget for our program year
  + Due to current telework circumstances, it was determined that the best course of action would be for the shirts to be delivered to one member, then that member would distribute the shirts once telework restrictions were lifted
    - Katie requested that Pam order the shirts so that Katie would not have to worry about reimbursement
    - Pam volunteered to accept delivery at her home so that she could order the shirts and have them delivered to her without extra steps to avoid confusion
    - Katie estimated delivery costs to be around $25 or less, and the CEC agreed that this was reasonable
    - Drew Williams would like to add his shirt size to the list, he will send his size to Stevie, and she will update the list and send it on to Pam for ordering
    - Katie will send Pam the information from Tribune Showprint so that she can order the shirts

**Chapter Survey for Review/Comment – Kim Smith**

* Kim completed the survey and sent it out to the members
  + She used the data from the survey we had back in 2018 under Shawn McCracken and tweaked it to fit our group
  + She requested that all members, even CEC members, should please take the survey
  + She is asking for everyone to please respond by tomorrow, June 11, 2020
  + In the past, Kim would ask members to email her when they had completed the survey, and she would enter the respondents in a drawing for a gift card
  + She may still do this for this year, she will consider it and send out more information if it is still a possibility with her budget

**NCC Items – LaTrice Akers**

* AGA National recently sent an email to each chapter President, wanting to know how our chapter was planning to respond to the donation to the online PDT this year
  + Our options were to donate an item, participate in a community service event, or neither
  + In the past, our Community Service Committee has donated an item
    - We decided to donate an item again this year, and LaTrice will respond to this email with our response
* AGA National also notified LaTrice that we have not yet renewed at 20% and they wanted to now our plans for future retention efforts
  + LaTrice will get with Kim Smith regarding this information

**End of Year Celebration - LaTrice Akers**

* Following the vote, LaTrice and Tynishia decided to move forward with planning our end of year celebration for September 11
  + They will reevaluate this decision in the coming months to determine if they still want to move forward

**Around the Horn**

**Wellness – Angi Wilson**

* A summer challenge is starting up this month, with details in the Daily News
  + Participation goes towards the DFAS Director of Wellness Trophy
* Another virtual walk with the Director will be held on June 24

**2020/2021 Budget - Pam Wolff**

* Pam reminded everyone to start thinking about their budgets for the upcoming program year, as they will need to have these submitted next month
* Stevie will get with LaTrice regarding annual plans, email lists, conference rooms, etc. for the upcoming program year

**Chapter Recognition Points – Virginia Smith**

* Virginia officially sent in our CRP points and we were officially awarded Platinum status for the 2019/2020 program year

**IU AGA Chapter – Cameron Epstein**

* Cameron was invited to join the meeting by Dan since he is interning at DFAS and is the President of the IU chapter
* Cameron stated that he does not yet have his budgetary needs prepared for the upcoming academic year, but that as of January he has had 13 new members join
* He thanked AGA for their continued to support, as they were able to successfully pull of three meetings in the spring semester

**Program Year Conclusion – John Campbell**

* John thanked everyone for their hard work and for making everything fun
* He wished for everyone to stay safe, healthy, and to not forget their masks when entering the building ☺