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**Chapter Executive Council**

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**October 8, 2019 / Conference Room 340R-1**

**Bridgeline 317-212-8100 PC 125864# Chair Pin \*852147#**

***Present in the room:*** John Campbell, Stevie McGill, Dan Neumann, Valerie Landis, Tynishia Weatherspoon, LaTrice Akers, Vietanh Nguyen, Amy Sargent, Lora Clayborne, Kim Smith, Chris Babcock, Michael Lynn

***Present on the phone:*** Mike Woods, Pam Wolff, Grayce (Angi) Wilson

***Agenda Items***

**Outreach – Dan Neumann**

* Antonette McCaster, a professor at IU, has reached out to Dan to request someone from AGA as a representative of the federal government to come to her class on Tuesday December 3rd from 1:00pm to 2:00pm to speak on federal financial accounting reporting, their career at DFAS, and skills they wish they had known
  + The lecture will be their first on federal accounting, so language will need to be basic
  + Dan is willing to go but wanted to open up to CEC and offer to someone who is well-versed in federal financial accounting/reporting
  + John suggested bringing this up to Ryan Busby before sending to CEC—trying to get someone locked in by early November
    - Dan is going to send John information for forwarding to Ryan
* Cameron Epstein (current president of AGA at IU) will most likely send budget request wishing for funds for the chapter
  + We previously offered $500 in support, so this amount may again be on the radar
  + We may consider a spring job shadow day for IU students in the future

**Community Service Award – Stevie McGill on behalf of Clarence Hill**

* Clarence accepted the Community Service Award for our chapter in New Orleans, but is unsure what to do with it
  + Dan noted that in the past, individual awards were kept by individuals or awards were given to those who led the effort
  + Stevie will contact Clarence about delivering award to John for acceptance, he will see if there is a location for display of award

**PDC – Valerie Landis**

* Fall PDC is on November 6, 2019, and agenda is finalized
  + We have around 200 attendees; not including ESS or S&S numbers
  + John stated that he is excited about the inclusion of Mike Lindsey, Mrs. McKay, and Mr. Hollinger as speakers
* Spring PDC budget constraints leave us considering the option of doing a half day on site
  + We will most likely be moving our deposit for the spring event to the fall of 2020
    - The fall 2019 deposit was fronted by ASMC, and AGA already fronted the spring deposit
    - Tanya is going to check on the $500 deposit with Embassy Suites to see if we can get this refunded

**Community Service New Chair – Stevie McGill on behalf of Stephanie Dunfee**

* Catherine will be leaving in mid-October, and we will need another member to step up as events co-chair
  + Stevie will send out an email blast looking for volunteers
* Branch committee needed to assist with Angel Tree project in December
  + LaTrice and Lora stated that they may be able to assist, Stevie will ask for more volunteers in email blast

**Wellness Committee – Angi Wilson**

* Plans are set for Angi and Lora to meet with Steve Lawson to see about collaborating on a 5k run or Biggest Loser

**Veteran’s Day Luncheon - Pam Wolff**

* Last year we made a contribution of $50 to the luncheon, and even though this is not in our current budget, Pam suggested offering up $50 again
* LaTrice offered sponsoring a specific number of veterans—i.e., 10, 20 veterans
  + Pam stated that last year was $12.75 per meal
  + LaTrice made a motion to provide up to $128 dollars towards Veteran’s Day lunch (10 individuals at $12.75 each), Kim seconded, motion approved

**Holiday Party – LaTrice Akers**

* Holiday party is planned for December 10 at the Sterrett Center offsite this year
  + If anyone is interested in assisting with the party, they can feel free to reach out to her
* There are still tickets available for the Headless Horseman if anyone is interested
  + Roughly 40 tickets have been sold already

**Programs – Mike Lynn**

* CPE/CET event on Leadership on October24 from 12:00-1:00pm
  + Event will be held in the Flag Room in Melissa’s area, but DCS will be set up for it
  + 1 CPE for attending; information was sent out by Mary to register
  + Adele Borders with Toastmasters is pulling in a leader in the organization to present at the event

**Awards – Tynishia Weatherspoon**

* National Leadership awards are due November 30
  + Last year we nominated Mr. Schmalfeldt
  + We will most likely nominate him again
    - If we would like to nominate someone else, we can reach out
    - They do not have to be a member of AGA, but must be an executive

**Incentive Points Committee – Vietanh Nguyen**

* Vietanh and Mike have organized folders and converted from Excel spreadsheet to database, which makes recording and retrieving incentive points much easier
  + She is going to reach out to people and committees based on what she sees on calendar, website, daily news, etc. to confirm points
  + We should try to reach out to her immediately following events on a personal basis, as it should be the responsibility of the individual in charge of event attendance
    - Kim will send Stevie form for documenting incentive points; Stevie will send out to CEC
* The CEC agreed that there was still a demand to use the incentive points to offer individuals in AGA incentives like discounted movie tickets, car washes, etc.
  + Kim suggested reaching out to Shane Douglas to see if he can offer up what was done during his program year

**Membership – Kim Smith**

* Kim intends to send membership reports each month that new members join or transfer in so that John can get emails out in a timely manner and Stevie can document for CRP
* John is interested in recruiting new members
  + The LIM program is no longer around for recruitment
  + We put tri-folds in new hire folders; but they don’t seem to be attracting the amount of members we would like
  + If there is another university that could be interested in becoming active in AGA, this could be a great way to attract new members
  + The $105 membership fee may be too high for some
    - May be a good idea to reach out to corporate to see about offering a monthly payment plan or a discounted rate for a three-year membership

***Adjourn***