**CEC Meeting Minutes**

**AGA Planning Meeting**

**June 5, 2024**

1. Call to Order

The Meeting was called to order at 5:21pm.

1. Attendees

Teresa Allen, Sarah Burrows, Allen Criger, Kyle Goodin, Candace Grossman, Melody Ownby, Deborah Parks, Stacia Portis, Monica Robinson, Carmen Todea

1. 2023 – 2024 Accomplishments
   1. Platinum Award – we made it this year
   2. CGFM Completions – we had two completions this year; Amanda Livingston and Leslie Forester
   3. Scholarships – we gave out two scholarships this year; the need for a national scholarship was brought up by Kyle
   4. National Accomplishments – 3 stipends – Kyle would like more teams
2. Treasurer Report
   1. Following discussion a Motion to approve April Reports was made. Motion Approved.
   2. Following discussion a Motion to approve May Reports was made. Motion Approved.
   3. Bank Signers – motion: Candace and second: Sarah, motion approved
   4. Filings:
      1. Secretary of State Filing – Treasurer to Complete
      2. Form 990 filed with IRS by November 15, 2024 – Treasurer to Complete
3. Budget
   1. Fall Seminar Expenses on Budget with lower eFactory cost.
   2. Monthly Meetings – Membership Survey Suggests Hybrid (easy to stream)
   3. Motion to pass the FY 25 Budget
      1. Motion – Teresa
      2. Second – Kyle
      3. Motion Approved with Changes
4. Communications/Webmaster Update
   1. Update website
      1. Chapter leadership – 2-3 emails/mo; waiting on National updates
      2. Chapter Events when known – set to send out 2 reminders
5. Educational Events
   1. How many CPE events to offer – 20hrs needed
   2. Dates, times, in-person, virtual? – Hybrid
      1. September – lunch; possible kickoff Social
      2. October – Fall Seminar
      3. November (1hr)
      4. December (varied)
      5. January (1hr)
      6. February (1hr)
      7. March – Spring Seminar
      8. April (1hr)
   3. Theme for Fall Seminar – AI - Ethics, Controls, Learning; Professional Skepticism; BOK Presenter?
   4. Theme for Spring – 2hrs Ethics required
   5. Meetings to remain 3rd Thursday of the Month
6. Membership

Membership Survey Results

1. ACE Strategic Plans and Goals
   1. Template Provided
   2. Due August 1st for bonus points, final deadline September 1st – Monica to work on
2. Closing Remarks

Next meeting will be through email; 1st in-person meeting in August.

1. Adjournment

Meeting adjourned at 6:52pm