

AGA Seattle Chapter Board Agenda

Call In Only Meeting

Call-In Number: 866-524-7918, Pass Code: 88230509#

Noon-1:30 pm

Wednesday, March 2, 2016

- Roll Call of Officers

Member	Title	Present at Meeting
Diane MaKaeli	President	✓
Olivia Brezsko	President-Elect	✓
Sam Lord	Treasurer & Community Service Chair	✓
Sandra Starnes	Secretary	Excused
Tim Dobler	Newsletter Editor	✓
Mary Ann Hardy	Education & Professional Development Chair	✓
Gabrielle Sivage	CGFM Chair and Webmaster	
Elizabeth Naftchi	Research Chair	
John Kurpierz	Early Careers Chair	✓
Karyn Angulo	Membership Chair & Historian	✓
Pat Bohan	Other	✓
Ken Smith	Other	

- Diane MaKaeli, noting that 8 board members present constitute a quorum, called the meeting to order at 12:03 pm.

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- Old Business

- Approval of February 2016 minutes

Diane M discussed the minutes as presented and asked if anyone had any further changes.

No one offered any amendments, so Diane M called for a motion to approve the minutes as presented.

John Kurpierz moved the minutes be approved. Karyn Angulo seconded the motion. All present voted "Aye".

- Treasurers Report

Sam Lord noted that the February financials were provided the board members.

Sam L discussed the transactions included.

Mary Ann Hardy moved that the board accept the financials as presented. Olivia Brezsko seconded the motion. All present voted "Aye".

Sam L also discussed expected costs.

our new web site hosting fee for three years is \$142.

The State of Washington licensing fee will be \$10.

- Luncheon Speakers

Mary Ann H stated that we have speakers lined up for the rest of the chapter year. Reported that Marci was coming and costs were briefly discussed.

Mary Ann H mentioned that we should begin looking for 2017 Chapter year speakers soon. This will be an agenda item at board's summer retreat.

- Emerald Awards Committee Report

Mary Ann H stated that she has arranged with Columbia Tower Club to hold our Emerald Award presentation there on May 9. RSVP's will be requested by May 2nd. Mary Ann H also confirmed that our award recipient, Lloyd Hara will be provided with lunch for himself, one guest and will be provided parking in the Columbia Tower.

Mary Ann H proposed we price the Columbia Tower meal at \$20 for members and \$25 for nonmembers.

Diane M requested a motion to accept the meal prices as stated.

Mary Ann H so moved and Olivia B seconded the motion. All present voted "Aye".

Mary Ann H also mentioned that she will arrange for audio visual equipment as required by Mr. Hara. Tim Dobler said he will let Mr. Hara know what the arrangements are and determine Mr. Hara's presentation requirements.

- Web-Site Update

Sam L reiterated that the Seattle Chapter has established our website with a new host. He also stated that AGA National is proposing to establish a hosting website for all chapters by 2017. Sam L stated that he was unaware of the National proposal until after finalizing our independent site. Sam L plans on discussing this issue at the AGA Sectional Leadership Meeting.

Karyn A noted that traditionally the Chapter pays the membership fee of our web master. Sam L said he will accept the designation of web master, but declined the offer to have his membership fee paid by the Chapter.

- Membership Survey

John Kurpierz discussed the results of the survey hosted by *Survey Monkey*. The results were positive. The total number of responders (11) out of our chapter population of less than 70 is considered a reasonable response rate. One area brought out in the survey is some members aren't able to attend meetings due to not living or working in the downtown area.

Diane M noted that Ken Smith was going to look into web-streaming our meetings. Since Ken S had to reduce his presence with the AGA due to other commitments, another person needs to look into this issue. Diane M said she will add the need to the agenda for the summer chapter retreat.

Karyn A suggested the survey be kept open on hopes of getting more responses.

John K said he will send Tim Dobler an item for March's SOUNDER which will include a link to the survey.

Diane M also commented that the use of the survey may open the door to identifying members who will be willing to help manage the chapter.

- Chapter Points

Olivia B commented that our total accumulated points are 17,800 currently. That puts us in the "Gold" category, which is one step below our goal level of Platinum. Olivia B mentioned that an area where the chapter can use more points is members sitting on boards and study groups. Tim Dobler said he would include an item in the SOUNDER asking members to let us know of any such involvement.

Olivia M said she would provide Tim D with a break down of points by group for inclusion in the SOUNDER.

Olivia confirmed per Diane's request that she would send the board the updated Excel spreadsheet that Diane had sent her at the beginning of her term.

- PDT Scholarships

National AGA provides scholarships to attend the PDT, which will be held on July 17 - 20. The Chapter also assists board members with costs to attend.

Discussion of making full use of the funds available is tabled until next month.

Sam and Diane expressed interest in attending. John said he was thinking about it. Sandra also will be attending but her costs are covered by an outside party.

- SLM Training Event – Salt Lake City Utah

Sam L and Sandra Starnes will be attending.

- Early Board Retreat

Diane M asked the board members to check their calendars for weekend day of May 14, 15, 21, or 22. A decision on which day to hold the retreat will be made by our next board meeting. Diane asked Karyn to check with Gabrielle to see if she was able to confirm a meeting place first.

Karyn A suggested holding the retreat at the GAO offices. Karyn A will check with GAO management to see if that can be done.

- New Business

- No new business was brought up.
- Committee Reports
 - Early Careers Update – John

John K had nothing new to report.

Olivia B mentioned that the U of W (Tacoma) Accounting Students Association is looking for speakers. Olivia B thinks this would be an excellent opportunity for the AGA to make a presentation. Diane M said she will look into making a presentation and she asked Olivia to get her the dates that speakers are needed. AGA participation at the Public Career Fair to be held 1:00 – 4:010 on March 21st, Sam will look into registration

Sam L said the cost of a table is \$175. Consensus of the board is that the expense is well worth the cost considering the exposure or chapter will get.

Mary Ann H said she has promotional material sent to her from National, and will make the material available to the site.

Sam L, Karyn A and Diane M agreed to staff the table.
 - Newsletter Update – Tim

Tim D said the SOUNDER went out in February (thank goodness for leap years). Tim D requested input for the March SOUNDER earlier in the month to assure a timely publication.

Tim D agreed to reach out to new members regarding getting some biographical information for inclusion in the SOUNDER.

Karyn A agreed to submit a biographical sketch.

Tim D will include an announcement of the Emerald award
 - CGFM Update – Gabrielle

Gabrielle S was not able to attend the meeting. Her update is postponed.
 - Community Service Update – Sam

Sam L did not have any new information to share.
 - Membership Update – Karyn

Karyn announced one new member.
- Good of the Chapter – All

Olivia B stated she will not be able to continue as an officer into next year. Pat Bohan announced she is retiring. A retirement party will be held on March 3. All are invited.
- Action Items – All
 - With Pat B leaving, Karyn A will check to see if she can get a telephonic meeting contact number with sufficient lines to hold board meetings telephonically.
 - Tim D will contact Lloyd Hara regarding the Emerald Award ceremony.

- John K will send Tim D an item for March's SOUNDER which will include a link to the survey.
- Tim D will include an item in the SOUNDER asking members to let us know of any involvement in boards that may be used for Chapter Points.
- Olivia M will provide Tim D with a breakdown of Chapter Points by group for inclusion in the SOUNDER.
- The Board will discuss PDT Scholarships.
- Board members will check calendars for Board Retreat availability dates.

There being no further business, Diane M called the board meeting to a close at 1:15 pm.