

AGA Seattle Chapter Board Meeting Agenda

701 5th Ave, Suite 3700 – Seattle WA
Call-In Number: 866-615-0722, Pass Code: 58397656#

Noon - 1:30 pm
Wednesday August 31, 2016

- Roll Call of Officers

Member	Title	Present at Meeting
Mary Ann Hardy	President	X
OPEN	President Elect	N/A
Diane MaKaeli	Past President	Excused
Sam Lord	Treasurer & Webmaster & Early Careers Chair	X
Sandra Starnes	Secretary	X
Tim Dobler	Newsletter Editor	X
OPEN	Education & Professional Development Chair	N/A
Gabrielle Sivage	CGFM Chair and Community Service Chair	Excused
Karyn Angulo	Membership Chair & Historian	X
John Kurpierz	Other	Excused

- Secretary Report – Will send out Board retreat minutes for vote on next meeting. Plans turned in on time so we should have out points
- Treasurer Report
- Sent out treasurer report, PDT conference dues down from prior years. Many people who have gone in past could not this last year. Overall conference attendance is shrinking. May take away webcasting in Everett. Sandra made motion to accept treasurer report, Tim seconded – motion approved.
- Budget: Being conservative based on last year actuals. Put in retreat costs based on two years ago in case we cannot get a free location this year. Might want discussion about Columbia Tower Lunch, travel costs and amount for Early Careers Scholarships. Sam will work with Diane to put together a list of Early Career events to better determine costs related to activities. Left in shirts with hope that we get new board members. Our group's web site is not scheduled until April this year so only a portion of annual web dues are in budget. Anything we want to add or change from prior years. Mary reluctant to ask individual members for charitable donation but is not opposed to chapter having small amount to donate for select causes. Karyn would like to see local charitable giving instead of donating to chapter challenges. Tim agrees with Karyn to stick with things closer to home, maybe 10% go towards

local stuff. Mary Ann suggested \$100 be put in the budget and board can decide where to donate. Karyn suggest asking members where they would want to donate. Everyone OK with adding \$100 for donations. NO longer giving speaker gifts except Emerald Award. Speakers typically cannot accept anyway so really isn't necessary. Parking rates are scheduled to go up next year so stay tune. Tim stated it is nice to hand something to speakers. Karyn would not mind purchasing items for storing/picking up. Sandra suggested giving AGA merchandise and Karyn would look into this and get back to us via email for budget addition. Emerald award will be in April this year so everyone needs to think about costs and any ideas for alternate locations. Everyone is responsible for reading Topics, be sure word gets out to everyone about scholarships and other important topics

- Board Meeting dates/times: Historically have on 1st Wednesday of the month from 12-1:30. Gabrielle has conflict with this time. Possible try the last Tuesday of the month. Shifting to a half hour earlier did not seem to effect peoples schedule but most important we should try to get the meetings to only an hour long. Cannot make any decisions now but Mary Ann will contact Gabrielle & Diane to find out what they think and send out new calendars when determined.
- Newsletter Editor – Tim; got September newsletter completed, smaller then some. Will send off to Karyn for review. Start contributing for Oct newsletter.
- Education Chair – Room reservations for all luncheons already booked. Felt Tuesday a better date to hold luncheon
 - Sandra to speak Sept 13
 - Oct 18th Marijuana (Later Confirmed Jay Berman from GAO)
 - Nov. 16 Mike Jacobson on citizen engagement
 - Dec 13 Dean Ritz on Data Act
 - Jan 10th tax update
 - Feb 14 Grants & Contracts but no speaker – Sandra to contact NGMA
 - March 8th Possible Webinar
 - April 1¹¹ award lunch
 - May 1-2 PDT.

- Olympia Chapter offering Ethics class hopefully November 9th in Lacey
- CGFM Chair
 - Olympia Chapter collaborating with Portland Chapter to provide live training, do we want in on this. Will forward this information to Gabrielle.
- Membership - Karyn
 - We have 61 members, got three over summer. 7-people resigned, 5-currently suspended but did get 3-rejoined.
 - National will provide list of PDT attendees in our area that are not members. How far out do we want to reach out? Sandra suggested sending out to all WA State since people live and working in different locations.
- Community Service – Gabrielle not present
 - Food & Toy Drives coming up
 - Time to volunteer for free tax preparation
- Early Career, Sam looking at scheduled events right now to decide what we want to participate. Typically costs around \$100 for a table
- Webmaster – Sam not a lot to discuss. Somewhere between Feb-April, we will have opportunity to move to AGA web site. Can look at current chapter that is up and running for idea of how it will look. Will put meetings up on web site as tentative. In general, let Sam know if we want anything added.
- Chapter Recognition Program
 - Been assigned are national goals of 19,501
 - Tracking of points typically done by VP but maybe Diane will take care of. (Mary Ann followed up and Diane agreed to enter our points)
 - Sept. 30th deadline for entering current points. Asked everyone to look at points to let her or whoever is doing it know. Would suggest everyone take a look on the web site to see the latest.
- Good of the Chapter – All
 - Looked on web site and May we will be celebrating our 60th anniversary as a Chapter.

- Found out three other chapter members were at the PDT that we did not know about. Have asked national to get this information in advance so we can get together with them. Patty Fisher, Christopher Webber & Michael who is our speaker.
 - Sam will do article for newsletter on how great PDT is for closer to signup time.
 - Need to think about ways we can make it easier for members to attend meetings.
 - Need to look for new board members.
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- TO DO LIST
 - Sandra to send Gabrielle information on joint CGFM training.
 - Sandra to send out Board Retreat minutes along with August meeting minutes for approval at next meeting.
 - Sandra to check on Grants & Contract Speaker for Feb or March
 - Karyn to research AGA products that we could give as gifts to speakers.
 - Sam to compile list of ongoing activities for early careers.
 - Sam to update budget based on today's comments & future feedback
 - Mary Ann to contact Diane and Gabrielle about meeting dates and times
 - Karyn to check on Marijuana speaker for October
 - Mary Ann to check with Diane about entering points

Adjourn 1:23pm